Evangelische Hochschule Ludwigsburg
Protestant University of Applied Sciences

International Office
Paulusweg 6 | 71638 Ludwigsburg | Germany

Kontakt
io@eh-ludwigsburg.de
07141- 9745240

Certificate of Completion

Practical Placement in Social Work, International Social Work, Social Work and Deaconry, Religious Education and Social Work

Student Background:

Name: Enrollment Number:

Phone:

E-Mail:

Institution of Placement:

Name of Institution:

Street: Postal code: City:

Phone: E-Mail:

Job Description. Briefly describe responsibilities and tasks assigned to student by organization:

Timeframe: Begin: (day, month, year) End: (day, month, year)

Confirmation of Completion of Placement Requirements.

Please check appropriate box:

☐ Social Work/International Social Work – Required 800 hours have been successfully completed.
☐ Social Work and Deaconry/International Social Work and Deaconry – Required 800 hours have been successfully completed.
☐ Religious Education/International Religious Education – Required 720 hours have been successfully completed.

Confirmation of Completion of Mandatory Attendance.

Please check appropriate box to indicate record of attendance:

☐ No record of absence from Work
☐ There have been days of absence. Please indicate number of replacement days
☐ Incurred absence has been replaced with days. Please indicate number of replacement days
☐ Exemption of days has been granted. Please indicate number of exempted days.

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Names and Signatures of all Parties:

Printed Name of Student and Signature

Place and Date: _____

Printed Name of Supervisor and Signature

Place and Date: _____

Received by International Office, EH Ludwigsburg

Place and Date: _____

This is a certification given to students at the completion of all requirements in the practical placement organisation. This is not an evaluation of performance. Please submit this Form to the International Office, EH Ludwigsburg.